

Minutes of the Meeting of the Quality Advisory Council held on 29-08-2018 under the Chairmanship of the Vice-Chancellor in the Committee Room adjacent to the VC Office, Maharshi Dayanand University, Rohtak

Members Present:

1. Prof. Bijender K. Punia, Vice-Chancellor Chairman
2. Prof. Ajay K. rajan
3. Prof. Rajive Kumar, Advisor-I, AICTE, New Delhi
4. Mr Mukesh Singh, GM (Quality), LPS Bossard
5. Prof. A.S. Maan
6. Prof. Renu Chugh
7. Dr Sunit Mukherji
8. Prof. Surender Kumar
9. Mr Manish Kumar
10. Ms Anshu Tyagi
11. Dr Satish Kumar Malik
12. Dr Rakesh Kumar Sharma
13. Prof. Mehtab Singh
14. Dr B.S. Sindhu
15. Dr G.P. Saroha
16. Dr Jitender Kumar Bhardwaj
17. Prof. Gulshan Lal Taneja
18. Prof. Pradeep Ahlawat
19. Mr R.K. Sehgal, President, Hindu Education Society
20. Prof. J.P. Yadav
21. Prof. B. Narsimhan

The members of Quality Advisory Council (QAC) deliberated on the agenda at length and resolved the following:

1. **Confirmation of the Minutes of the Meeting of the QAC held on 18-06-2018**
Confirmed the minutes of the QAC held on 18-06-2018.
2. **Follow-up Action taken Report on the decisions taken by the QAC on 18-06-2018**
Noted the follow up action on the decisions taken by the QAC in its meeting held on 18-06-2018 (Annexure I).
3. **Revision/Updation of the Format for Annual Report of the University**
The Council noted that the NAAC has revised the format for the submission of Annual Quality Assurance Report (AQAR) from 2018-2019 and suggested that the format of Annual Report of the University needs to be revised from the academic session 2018-19 in such a way so that the latter should contain all the information that is covered in AQAR. However, the Annual Report of the University may contain important additional information also. The Council also suggested to make best efforts to cover the maximum possible information as per the new format of AQAR in the Annual Report of the University for the session 2017-18.

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4. Finalization of SSR to be submitted to NAAC

The Chairman of NAAC Steering Committee of the University informed that IIQA has already been accepted on 3rd August, 2018 and the Self Study Report has been prepared. The QAC, considering the issue of submitting the SSR to NAAC, appreciated the efforts made by the Steering Committee of the University and agreed that the same may be submitted before the due date.

5. To Explore the Mechanism for Strengthening the Incorporation/Implementation of the Observations/Suggestions given by the Academic/Administrative Audit Committees

For incorporation/implementation of the observations/suggestions given by the Academic/Administrative Audit, the QAC resolved that after the Departmental Academic Audit reports submitted to the IQAC Office, the Faculty-wise analysis of the Departmental Academic Audit reports be done by the Committees comprising Dean, Academic Affairs; Dean of the concerned faculty and the Director, IQAC. The specific observations made by such committees be sent to the concerned authorities for implementation of the same. It should be the responsibility of the concerned Heads of the Departments to implement or get the same implemented with the support of the IQAC.

6. To Consider Expeditious Adoption of Digital Learning as Essential Component of Teaching-Learning Process in the University

It was brought to the notice of the QAC that Digital Learning is being adopted by the University. A portal for Learning Management System Resources has been created by the Digital Learning and Initiatives & Monitoring Cell. Some of the MOOCs have been identified for the students of the University. The QAC appreciated the steps being taken by the University regarding Digital Learning. The QAC suggested the following for expeditious adoption of digital learning:

- Students need to get counselled for opting online courses.
- Some courses, which may be used as MOOCs, be introduced by the University also.
- To motivate the students and to create interest among the students as well as the faculty, workshops should be organised that will be helpful for the expeditious adoption of digital learning.

7. Introduction of Industry Oriented/Value Added Courses in Various Programmes running in the University

On this issue, the need was felt to come closer to the industries. Mr Mukesh Singh, General Manager (Quality), LPS Bossard Co. Pvt. Ltd., a representative of the member (Industrialist) of the Quality Advisory Council informed that 450 fastener manufacturing process/job work industries are associated with LPS Bossard and offered that their company can do customized programmes/courses as per the local needs. Considering the offer by LPS Bossard Co. Pvt. Ltd, the QAC resolved that the University should enter into an MoU with the LPS Bossard for running collaborative

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value added programmes for grilling the students as per the need of the company so that they may get placement in the company.

It was also resolved that the efforts may be made by the University to have collaboration with the Association of Industries so that the University may come closer to many industries by way of entering into MoU with them.

It was also emphasised that there is need to strengthen the value added courses in the University. The Council suggested that a separate Brochure may be published and be reviewed on annual basis to add some more courses and to discontinue the non-popular courses.

8. To consider the Resolution regarding mentor-mentee Meetings (Resolution No. 3) Passed in the Meeting of the IQAC Officers of the Departments of the University on 8th August, 2018

The QAC considered the resolution passed on the issue of mentor-mentee in the meeting of the IQAC Officers held on 8th August, 2018 and approved the same with a suggestion that a Committee be constituted by the Vice-Chancellor to provide a suggestive list for defining the job of the mentors.

9. Any Other Item with the Permission of the Chair

i) To consider the letter received from DGHE, Haryana regarding UGC Quality Mandate (Annexure II)

The QAC considered the UGC Quality Mandate and deliberated on the initiatives to be taken by the University in pursuit of achieving the objectives of the Quality Mandate. The QAC point-wise noted/resolved the following:

- The practice of organising induction programmes for the students is already there at Departmental as well as University level.
- The University has recently defined/revised the program outcomes, program specific outcomes and course outcomes for all programmes offered by various faculties. The outcomes as stated have been incorporated in the prescribed curriculum and displayed on the university website to facilitate accessibility to various stakeholders including the teachers and students. Revision/updation of the curriculum as per the needs of industry/society is a regular phenomenon in each and every teaching department.
- ICT based learning tools are being used by the University for making the teaching-learning process effective. A portal for Learning Management System Resources has been created by the Digital Learning and Initiatives & Monitoring Cell. Some of the MOOCs have been identified for the students of the University. However, the QAC suggested that workshops on ICT based learning tools should be organised to motivate the students and to create interest among the students as well as the faculty.



- Courses on soft skills are the components of various programmes in the University. Foundation courses on Soft Skills are also being offered by the University to the students under CBCS. Organising workshops/lectures on Soft Skills by various departments of the University is a regular phenomenon.
- With an intent to uplift the rural community and establish better social and industry connect, the University already follow these knowledge exchange practices under outreach programmes. As on date, the list of villages adopted includes five by the University itself and about 80 by its affiliated colleges through the University. In addition, Youth Red Cross, National Service Scheme (NSS), Centre for Haryana Studies, Women Study Centre etc. are the other constituents of the University working in this direction. Besides, the University has a number of MoUs with various organisations for strengthening the industry-University partnership, especially in research, training and placement.
- By constituting the Examination Reforms Committees from time to time, the University takes number of initiatives like digitization of the admission process in all streams, use of OMR sheets for conduction entrance tests and for all the UG/PG programmes, timely declaration of results, etc.
- The University has taken initiative to keep track of the student progress by various means such as keeping in touch with the students through mentors, Department of Alumni Relations, Alumni Associations at the Departmental as well as University level, and the individual teachers.
- University has recently established Faculty Development Centre and the same has been approved by the MHRD for induction training for the new teachers of the University to sharpen their teaching/leadership/management qualities.
- The Quality Advisory Council (QAC) noted that the procedure of undergoing plagiarism check before submitting Ph.D. thesis / M. Phil. dissertation by a candidate with certain limit for acceptability of the similarity index is already in vogue in the University and also noted that on its advice, the University has already framed Code of Ethics for Academic Integrity and Plagiarism; Intellectual Property Rights Policy. The QAC also appreciated that the rules for Professional Consultancy and Research Promotion Policy have also been framed by the University. There is provision to provide seed money to newly appointed teachers and research grant to researchers under Radha Krishnan Fund in the University. The QAC suggested the following also:
 - Enhancement in the encouragement/motivation for the faculty members to have more research projects and to get involved in the consultancy.
 - Strengthening of Central Instrumentation Laboratory

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- Enhancement in the Collaborative Research.
- Restructuring of “M.D.U. Research Development and Patent Council” in the light of formulation of IPR Policy, Research Promotion Policy, etc.
- Research publications in the SCI/Scopus Indexed/UGC Listed Journals.
- The QAC suggested that workshops be organised to sensitize the non-accredited affiliated colleges of the University and to acquaint them with the latest NAAC accreditation guidelines.

ii) **To consider the Administrative Audit Report**

The QAC considered the Administrative Audit Report (2013-18) presented by the IQAC Office and accepted the same.

iii) **Remedial Classes**

The QAC suggested that the efforts be made to make provision of remedial classes for foreign students and slow learners.

Meeting ended with vote of thanks to the chair.

Sanjay
22/9/18
Director (IQAC)
Director

Internal Quality Assurance Cell
Maharshi Dayanand University
ROHTAK

Annexure I

Action Taken Report on the Resolutions Passed by the Quality Advisory Council of Maharshi Dayanand University, Rohtak in Its meeting Held on 18-06-2018

- 1. Confirmation of the Minutes of the Meeting of the QAC held on 5th February, 2018.**

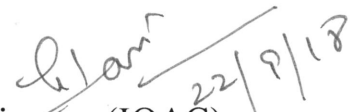
The minutes were confirmed.

- 2. Follow-up Action Taken Report on the Decisions taken by the QAC on 5th February, 2018.**

The Council noted it.

- 3. Feedback Analysis for the Session 2017-18**

The interpretation part has been revised as per the suggestions given by the Council and the same has been uploaded on the website of the University.


Director (IQAC)

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16/8/18

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16-8-18

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14/8/18
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From

Director General Higher Education, Haryana, Panchkula.

To

1. The Vice Chancellor,
 - i. All State Universities in Haryana State.
 - ii. All Private Universities in Haryana State.
2. The Principal,
 - i. All Govt. Colleges in Haryana State.
 - ii. All Govt. Aided Colleges in Haryana State.

DA/A on file pl.

17/8/18

AR (Asst)

Memo No. 18/225-2018 UNP (4)

Dated, Panchkula, the 09-08-2018

Subject: - UGC Quality Mandate.

Kindly refer to the subject cited above.

I have been directed to forward a copy of letter dated 4th June, 2018 received from Prof. Rajnish Jain, Secretary, University Grants Commission, New Delhi which has already been addressed to the Vice Chancellors of all State Universities alongwith UGC 'Quality Mandate' approved by the Commission in its 532nd meeting held on 24.05.2018, for improving the quality in higher educational institutions. The mandate strives the objectives set by the year 2022.

You are requested to initiate appropriate necessary actions in your institution and provide your action taken report within three weeks positively, so that the composite proposal may be sent to the Government.

DA- As above

Qushu
Superintendent-UNP,
for Director General Higher Education,
Haryana, Panchkula.

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University Grants Commission

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प्रो. राजनीश जैन
याचर
Prof. Rajnish Jain
Secretary

*P. J. take up
let us send this
communicate to all vcs of public/OSP
colleges & other institutions of higher learning to act on
the same and submit their
plan rep. the
same in
three weeks*

D.O.No.F 1-1/2018(Secy)

Subject : UGC Quality Mandate

*ACSHE 4th June, 2018
20.7.18*

Dear Sir/Madam,

Please find enclosed UGC 'Quality Mandate' approved by the Commission in its 532nd meeting held on 24.05.2018, for improving the quality in higher educational institutions. The mandate strives to achieve the objectives set by the year 2022.

The detailed guidelines in respect of the objectives/initiatives are being developed by UGC for implementation of the Quality Mandate and will be circulated in due course of time.

You are kindly requested to initiate appropriate necessary actions in your university and the colleges affiliated to the university, as applicable.

Look forward to your continued support in planned and co-ordinated development of quality higher education in the country.

With kind regards,

*DD - Copy
DD - NPE
DD - UUP*
Yours sincerely,
Rajnish Jain
(Rajnish Jain)

The Vice-Chancellor of all Universities

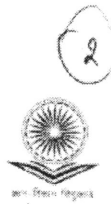
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Publication Officer, UGC for uploading on UGC websites.

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Rajnish Jain
(Rajnish Jain)

CGMS No. 28912 Dated: 23-7-18
No ACSHE
DOHE & SECY.
No. 5331
Date 24/07/18



UNIVERSITY GRANTS COMMISSION

QUALITY MANDATE

The Commission, in its 532nd meeting held on 24-05-2018, approved the objectives set for improving the quality in Higher Education Institutions (HEIs). All HEIs shall strive to achieve the following Objectives by 2022:

1. Improve the graduate outcomes for the students, so that at least 50% of them secure access to employment/self-employment or engage themselves in pursuit of higher education.
2. Promote link of the students with the society/industry such that at least 2/3rd of the students engage in socially productive activities during their period of study in the institutions.
3. Train the students in essential professional and soft skills such as team work, communication skills, leadership skills, time management skills etc; inculcate human values and professional ethics, and the spirit of innovation/entrepreneurship and critical thinking among the students and promote avenues for display of these talents.
4. Ensure that teacher vacancies at any point of time does not exceed 10% of the sanctioned strength; and 100% of the teachers are oriented about the latest and emerging trends in their respective domains of knowledge, and the pedagogies that translate their knowledge to the students.

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5. Every institution shall get NAAC accreditation with a minimum score of 2.5 by 2022.

The following **initiatives** shall be undertaken in pursuit of the above objectives:

1. Induction programme for students.
2. Learning outcome-based curriculum framework - revision of curriculum in regular intervals.
3. Use ICT based learning tools for effective teaching-learning process.
4. Soft skills for students.
5. Social and Industry connect for every institution: Every institution shall adopt at least 5 villages for exchange of knowledge and for the overall social/economic betterment of the village communities.
6. Examination Reforms - test the concept, and application; exit examinations.
7. Tracking of the student progress after completion of course.
8. Induction training for all new teachers, and annual refresher training for all teachers - role of the NRCs; and mandatory leadership/management training for all educational administrators.
9. Promoting quality research by faculty and creation of new knowledge.
10. Mentoring of non-accredited institutions, so that every institution can get accreditation by 2022.

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Atal Incubation Centres

Background

AIM intends to support the establishment of new incubation centres called Atal Incubation Centres (AICs) that would nurture innovative start-ups in their pursuit to become scalable and sustainable business enterprises.

AIM will support these AICs in creating world class incubation facilities across the country with the state of the art physical infrastructure, in terms of capital equipments and operating facilities available to their incubatee start-ups, coupled with the availability of sectoral experts for mentoring. Apart from this, business planning support, access to seed capital, industry partnerships, training and other relevant components required for supporting innovative start-ups will be provided.

Moreover, most of the AICs established would be sector specific in areas such as manufacturing, transport, energy, health, education, agriculture, water, sanitation, Internet of Things, Cyber Security etc. to promote unprecedented technological innovation in these sectors.

Eligibility

Academic institutions such as higher educational institutes, R&D institutes etc. as well as non-academic institutions such as corporate sector enterprises, alternative investment funds registered with SEBI, business accelerators, group of individuals, and individuals etc. are eligible to apply.

Financial Support

AIM will provide a grant-in-aid of upto Rs. 10 crore for a maximum period of 5 years to cover the capital and operational expenditures to establish the AIC.

Infrastructure Requirements

The applicant would have to provide at least 10,000 sq. ft. of ready-to-use built-up space, for the exclusive use of the AIC.